

PSI ELECTRICAL EXPERIENCE VERIFICATION NEW MEXICO CONTRACTOR LICENSING SERVICE

**THIS WORK EXPERIENCE VERIFICATION MUST BE SUBMITTED WITH AN APPLICATION AND APPROVED
BEFORE EXAMS MAY BE SCHEDULED**

PLEASE READ THE FOLLOWING INSTRUCTIONS PRIOR TO COMPLETING THE ATTACHED WORK EXPERIENCE VERIFICATION.
FOLLOWING INSTRUCTIONS COMPLETELY WILL AVOID DELAYS IN PROCESSING APPLICATION

TYPE OR PRINT CLEARLY. INCOMPLETE OR ILLEGIBLE FORMS WILL NOT BE PROCESSED

INSTRUCTIONS FOR THE APPLICANT

The top portion of the Affidavit is to be completed by the Applicant. Complete ALL information requested.

Please refer to the Regulation and Licensing Department, New Mexico Administrative Code, Classifications and Scopes, for the applicable license classification(s) (i.e. GB98, MM98, EE98, etc) and the number of years of experience required for each.

One or more Forms may be completed and submitted to meet the experience requirement. ALL EXPERIENCE MUST BE WITHIN THE LAST 10 YEARS. Approval shall be given to test ONLY for the license classifications(s) listed on the Affidavit.

NOTE: You may include education/technical training to satisfy the experience requirement. For qualifying party candidates, each year of training may be credited as one-half (1/2) year of experience, but in no case shall credited training exceed one-half (1/2) of the total experience requirement. Journeymen applicants may use credited training to satisfy the entire experience requirement if approved. Please include copies of your official transcripts and/or certificates.

INSTRUCTIONS FOR EXPERIENCE VERIFICATION: Individuals who are qualified to complete the Affidavit are as follows: Employers (past or present), Supervisors, Foremen, Other Contractors, Building Inspectors, Architects, and Engineers. Please carefully read the statement of the Affiant regarding work experience contained in the Affidavit. Answer the questions completely and fully. DO NOT LEAVE ANY BLANKS.

CONTRACTORS, BUILDING INSPECTORS, ENGINEERS, AND ARCHITECTS MUST ATTACH A COPY OF THEIR CURRENT STATE LICENSE TO THE AFFIDAVIT. IF YOUR EXPERIENCE IS WITH A COPY IN A STATE THAT DOES NOT REQUIRE A LICENSE, YOU MUST SUBMIT PROOF/VERIFICATION THAT THE COMPANY IS AN ACTIVE/VALID COMPANY. (TAX CERTIFICATE, BUSINESS LICENSE LISTING THE COMPANY NAME)

THE EXPERIENCE VERIFICATION MUST BE SIGNED AND NOTARIZED

APPLICANT: Upon completion of the Affidavit, please deliver original(s) by mail, courier, or in person to:

PSI, 2301 YALE BLVD, SE SUITE C4, ALBUQUERQUE, NM, 87107

If approved, PSI will provide you with an eligibility card containing exam registration and scheduling information.

PLEASE INCLUDE A SELF-ADDRESSED, STAMPED ENVELOPE

PLEASE ALLOW 7-10 WORKING DAYS FOR PROCESSING.

CALL PSI FOR ANY QUESTIONS 1-877-633-9267



ELECTRICAL EXPERIENCE VERIFICATION

For: _____ Date: _____

SS#: _____

RESIDENTIAL, COMMERCIAL AND INDUSTRIAL - REQUIRED EXPERIENCE

- Underground installation (e.g. conduit installation, underground conductor or cable installation)
- Rough in installation (e.g. conduit installation, pull conductors, install cable, terminate conductors, install boxes install electrical panels)
- Trim out (e.g. install receptacles or devices, install appliances install breakers, install luminaires)

Commercial Hours _____
Residential Hours _____
TOTAL HOURS _____

SPECIALTIES - REQUIRED EXPERIENCE

E1J/ES -1 SIGNS

- Rough in (e.g. install concrete base, install sign enclosure)
- Trim out (e.g. install lamps in signs, install sign, install transformers)

TOTAL HOURS _____

EL1/EL1J ELECTRICAL DISTRIBUTION/TRANSMISSION

- Underground installations (ductwork, underground conductor or cable installations, terminations)
- Overhead Distribution (pole, conductor installations, transformer installations, terminations)
- Overhead Transmission (poles/towers, tower foundations, conductor installations, terminations)
- Substations (transformers, switches, terminal facilities)

TOTAL HOURS _____

ES2J/ES-2 CATHODIC LIGHTNING PROTECTION

- Underground (e.g. install cable and conduit)
- Trim out (e.g. install rectifier, other electrical equipment associated with cathodic or lightning systems)

TOTAL HOURS _____

ES3J/ES-3 LOW VOLTAGE

- Rough in (e.g. install boxes, cable, equipment)
- Trim out (e.g. install low voltage equipment and devices, test equipment)

TOTAL HOURS _____

ES7J/ES-7 TELEPHONE

- Underground (e.g. install cable, junction boxes)
- Overhead (e.g. install cables, conductors, support structures)
- Trim out (e.g. terminate conductors, install telephone equipment and devices, and test)

TOTAL HOURS _____

1. THIS WORK WAS PERFORMED FROM _____ / _____ TO _____ / _____ (Circle One): PART TIME or FULL TIME
MO YR MO YR Hours per Week _____

WHILE APPLICANT WAS EMPLOYED BY _____ CO. LICENSE # _____

2. APPLICANT'S POSITION WHILE PERFORMING WORK: **(CHECK ONE)**

- JOURNEYMAN FOREMAN SUPERVISOR CONTRACTOR OTHER _____

3. I HELD THE FOLLOWING POSITION WHILE APPLICANT WAS PERFORMING THE WORK. **(CHECK ONE)**

- EMPLOYER CONTRACTOR BUILDING INSPECTOR ENGINEER ARCHITECT OTHER _____



PERSON CERTIFYING (Print)

In making this certification for _____(candidate name), I _____(person certifying), have not relied on statements made to me by applicant or third parties, and swear under penalty of perjury that the information provided in this certification is true and correct to the best of my personal knowledge. I understand that my license may be subject to discipline if the information given and attested to by me herein is determined to be intentionally misleading or fraudulent.

Signature of Person Certifying Address _____
Phone No. _____ Fax No. _____ Email _____
License No. _____ State _____

NOTARY

Subscribed and sworn before me this _____ day of _____ 20_____

SEAL

Notary Public

My commission expires _____ 20_____

